



Admission Policy for Students

The University is committed to ensuring a fair, transparent, and merit-based admission process that upholds academic standards while promoting equal access and inclusivity. This policy outlines the principles, procedures, and operational guidelines governing student admissions to all academic programmes offered by the University.

1. Objectives of the Admission Policy

- To provide a clear and transparent framework for student admissions.
- To ensure merit-based selection while maintaining equity and inclusivity.
- To comply with regulatory requirements of UGC, State Government, and statutory bodies.
- To promote diversity in the student community.

2. Eligibility Criteria

- Eligibility norms are defined separately for each programme (UG & PG).
- Applicants must meet the minimum educational qualifications specified in the University Prospectus/Website.
- Age criteria, if applicable, shall be followed as per statutory guidelines.
- For professional programmes (Engineering, Management, Science, etc.), additional requirements such as subject combinations, minimum marks, or specific certifications may apply.



3. Mode of Admission

A. Merit-Based Admission

- Academic performance in qualifying examinations (10+2, Undergraduate degree, etc.) is the primary criterion for selection.
- Merit lists are prepared based on marks/grades submitted by applicants.

B. Entrance Examination-Based Admission

- Wherever applicable, the University considers valid scores from national or state-level entrance examinations (such as JEE, NEET, CET, CAT, MAT, etc.).
- The University does not conduct its own entrance test, unless officially notified for a specific programme.

C. Lateral Entry Admissions

- Admissions to higher semesters/years (where permitted) follow norms issued by the respective regulatory bodies.

4. Application Process

- Applications must be submitted online or offline through the prescribed University format.
- Applicants must provide:
 - Personal and academic details
 - Valid supporting documents
 - Passport-size photograph
 - Application fee payment



5. Selection Procedure

- Applications are screened by the Admissions Office.
- Merit lists are prepared programme-wise and category-wise, wherever reservation applies.
- Candidates are informed of their selection through email/official communication.
- Shortlisted candidates must:
 - Pay the prescribed admission/tuition fee
 - Produce original certificates for verification
 - Submit required undertakings (Anti-Ragging, Code of Conduct, etc.)

6. Reservation Policy

- The University follows Government of Karnataka and UGC guidelines for reservation of seats for:
 - SC / ST / OBC categories
 - Persons with Disabilities (PWD)
 - Economically Weaker Sections (EWS)
 - Any other category as notified by the Government

Scholarships or fee concessions may also be offered as per University policies or government schemes.

7. Fee Payment and Confirmation

- Admission is confirmed only after the candidate pays the prescribed fees within the given timeline.
- Non-payment within the deadline may result in cancellation of the admission offer.



- Fees must be paid through Online Mode only.

8. Document Verification

-Students must present the following original documents at the time of admission/registration:

- Marks cards of qualifying examinations
- Transfer Certificate / Migration Certificate
- Caste/Category certificate (if applicable)
- Identity proof
- Passport-size photographs
- Any other programme-specific requirement

9. Withdrawal, Cancellation, and Refund

- A student may withdraw from the programme by submitting a written request to the Admissions Office.
- Fee refunds are processed as per UGC norms and the University's Refund Policy.
- Admission may be cancelled for the following reasons:
 - Submission of false/fake documents
 - Non-payment of fees
 - Violation of University rules

10. Review and Amendments

- The University reserves the right to revise the admission policy every academic year based on regulatory updates, academic requirements, or administrative decisions.
- Any changes will be published on the University website and in the prospectus.

